THORPE SALVIN PARISH COUNCIL

Minutes of a Parish Council meeting of Thorpe Salvin Parish Council on Monday 20th April at 7 p.m. to be held in St. Peters Church, Thorpe Salvin.

Present: Cllr. M. Collingwood – Chairman
Cllr. A, Colclough
Cllr. M. Johnson
Cllr. C. Marsh

Also present: Anne Wilson Parish Clerk

1. Apologies for absence

RESOLVED to note that there were no apologies for absence for this meeting.

2. Chairman's Welcome

The Chairman welcomed Councillors and residents to the meeting and give a fire safety announcement.

3. Declaration of Interests

RESOLVED to note that there were no declarations of interest under consideration on this agenda in accordance with the Local Government Act 2000 Part III and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded that should you declare a pecuniary interest at the meeting it is your responsibility to inform the Monitoring Officer.

4. Public Question Time

There were no members of the public present.

5. Co-option of a Parish Councillor

Councillors had spoken with residents of the parish about being co-opted but as yet had not been successful in finding anyone so would look again in between meetings.

6. Minutes

RESOLVED to confirm the minutes of the Parish Council meeting held on Monday 9th March 2026 and the resolutions contained therein.

7. Exclusion of Public and Press

RESOLVED that Members agreed that there were no items on the agenda should be discussed without the public and press present.

8. Finance

a) Members are asked to:

- Confirm the payments made in between meetings:

  Cloudy IT Assertion 10 requirements £48

- Confirm the payments to be made at the meeting:

  Anne Wilson £214.17
  HMRC £160
  Annual YLCA Annual Subscription £242
  PKF Littlejohn – 2025 Audit £96
  Anne Wilson – Hard Drive reimbursement £24.49

  RESOLVED that Vanessa Vosey be appointed the Internal Auditor at a cost of £120.

- Note the bank balances

  Community Reserve Account as at 31st March 2026 £5332.38
  Current Account as at 31st March 2026 £16442.67

- Bank Reconciliation

  The Clerk had reconfigured the accounts into a different format and this had been circulated to members before the meeting.

  The Chairman had been in contact with Nat West about amending the signatures on the bank account.

- Spend Forecast

  There was no update.

- HMRC cheque payments

  As at the time of writing the agenda no reply had been received from HMRC about the payments which haven't been cashed all financial year.

  However, the Parish Clerk had spoken to HMRC who confirmed that the £996.77 which had not passed through the bank had not been received by HMRC. They also said that a further £600+ was also owed.

  RESOLVED that a cheque be written for £996.77 be sent to HMRC together with a letter asking what the remaining amount allegedly owed was for.

- Grounds Maintenance 2026/2027

  RESOLVED to note the following:

  RMBC Street Pride office have let the parish Council know about the planned price increase for Grounds Maintenance as per your current works schedule for 2026/27. You may be aware that the planned yearly increase was to be calculated at the CPI in the previous August and is in line with the corporate fees and charges increase agreed by cabinet, we will therefore be increasing the charge by 8%.

  Members are asked to note that the full years charge will be £1223.76 and the invoice is expected to be raised the beginning of April.

9. Parish Matters

a) Sorby Field

Cllr Marsh offered to order a composite bench and install it on Sorby Field.

The bench a resident had offered to buy needed to be followed up and installed too.

b) Parish Maintenance

Members were asked to receive an update on the work which needs doing in the parish. The Chairman was still trying to contact the gentleman that often carried out maintenance.

RESOLVED to list the maintenance jobs which needed doing on Check a Trade.

c) Road Safety

Members are asked to receive any update on the opportunity for a 20-mph speed limit.

The road speed bumps were not going to be repaired as promised in last years RMBC plan. There was concern raised about the quality of the pothole repairs in the area.

d) Overhanging Trees

Members were asked to receive an update from the Chairman after he has spoken with the householders.

One of the two houses in question had carried out substantial tree works and the second property had gone back up for sale.

This would now be taken off the agenda.

e) Slaypit Lane

Members were asked to receive an update on the installation of a No Through Lane sign on Slaypit Lane.

The “No Through Road Sign” would be chased at it was not yet installed.

f) Litter Pick

Members were asked to receive an update on the arrangements for a parish litter pick.

The litter pick was taking place on 10th May 2026 at 10 a.m. meeting in the car park of the Parish Oven.

10. Assertion 10

- New e mail addresses

Members received an update from the Clerk about the new e mail addresses.

- IT Policy

RESOLVED to adopt the draft IT Policy.

11. Opportunity for your Parish Council to contribute to the mid-term review of ward Priorities

Members were asked to consider the e mail sent before the meeting to all Members about a review of mid-term ward proprieties but agreed there was nothing to add at this stage. Members were asked to submit any comments to the Clerk within the next week.

Concern was raised about the lack of a link up between buses to Crystal Peaks. The bus services ae amended in the next few weeks but this had still not been taken into consideration.

12. Planning Matters

Members are asked to consider and note the following:

a) Planning Applications

- 2026/0475/FUL 58 Cowan Road, Thorpe Salvin
  Two storey extension and glass sided extension in the lounge

  RESOLVED that Members had no comments.

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- 2026/0496/FUL Springfield Close, North Thorpe
  Erection of Agricultural Building

  RESOLVED that Members had no comments.

- 2026/0419/FUL Old Hall farm, Ladyfield Road
  Single storey side extension

  RESOLVED that Members had no comments.

b) Planning Decisions

RESOLVED to note:

- RB/2025/0001 Piggery Little Wood Lane Thorpe Salvin
  Pitched roof over exiting pig pens, rear extension and replacement and replacement concrete pad

c) Planning Enforcement

The Clerk would chase the enforcement matters already logged.

d) Any other planning matter

There were none.

13. Report from Borough Councillors

There were no reports from the Borough Councillors. The Clerk would invite them to the Annual Parish Meeting.

14. Matters raised by Councillors for discussion only

Members were asked to raise any matter relating to the Parish Council or the Parish, noting no decisions can be made.

- **RESOLVED** to spend up to £2000 on hanging baskets for the lampposts in the parish – 50 in the parish to be evenly distributed.
- Grass verges being cut the day of the meeting.

15. Date of next meeting

RESOLVED to note that the Annual Meeting of Thorpe Salvin Parish Council will be held on Monday 11th May 2026 upon the rise of the Annual Parish Meeting.

Further **RESOLVED** that the Annual Parish Meeting will take place on Monday 11th May 2026 at 6.30 p.m.

Signed …….. Date …….
Chairman