

**THORPE SALVIN PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL WHICH WAS BE HELD AT ST.
PETER'S CHURCH ON MONDAY 17th NOVEMBER 2025 AT 7.00PM.**

PRESENT

Cllr M Collingwood
Cllr A Colclough
Cllr J Cox
Cllr M Johnson
Cllr C Marsh

Parish Clerk – Mr S Fletcher

- 1. Welcome to Public** Comments or questions from members of the public (15-30 minutes will be allowed)
No members of the public were present
- 2. To receive any apologies for absence**
None
- 3. To declare any interests necessary for this meeting and to identify any agenda items from which the press and public should be excluded due to the confidential nature of the business.**
None
- 4. To approve the minutes of the meeting held on the 13th October 2025.**
Approved by all.
- 5. Matters Arising**
 - a) Sorby Field - Play Area report, grass cutting, Hedge, etc**
Cllr Colclough stated that he had not received this months play area inspection report.
Councillor Colclough stated that he had placed the order for the four chains and two seats at the play area as agreed at the last meeting, and would chase this with RMBC.
Councillor Colclough stated that the grass cutting head now finished for the year as the contract conferred March to October. He further stated that he had spoken to RMBC to confirm that the grass cutting contract is for three years until March 2028.

Councillor Marsh confirmed that he would install the new picnic bench in March 2026.

A discussion ensued about an offer by a resident to make a donation to cover the cost of a new bench. It was agreed that Councillor Cox would revert to the resident to say that they would accept her kind offer and that the cost for the purchase and installation of the bench would be obtained and provided to her, ahead of final approval.

b) Village Maintenance – Sorby verge wooden posts, Coronation Garden, Road Sweep, etc.

It was confirmed by Councillor Colclough that eight of the 12 wooden posts had been installed by our MBC, and that the remainder would be installed the following day.

It was stated by Councillor Johnson that a significant amount of leaves had been cleared within Coronation Gardens by local resident, which the Parish Council were grateful for.

In relation to the road sweep, Councillor Colclough stated that he had been chasing Andy Roddis at RMBC but had not received an update. A discussion about a possible alternative provider ensued.

In relation to the jobs around the Parish which had been identified it was agreed that Councillor Collingwood would keep chasing Anston parish council about them providing some assistance.

It was agreed that Councillor Johnson would post a list of the outstanding jobs around the parish on Facebook and the website, to see if any people in the Parish would like to volunteer to do them ahead of quotations being obtained for contractors to complete them.

c) Village Sign

Councillor Cox stated that the Village Sign was now installed, and that he would like to thank Richard Hibbert and Ian Henderson for their contribution during the installation. It was agreed that this item would now be removed from the agenda.

d) Road Safety

There was nothing to update on this matter.

e) Slaypit Lane – Dog Fouling

The situation had now improved, relevant signage had been installed, and the two small gates at the church were now locked. It was agreed that this item would now be removed from the agenda.

f) Residents Overhanging Trees

Councillor Collingwood stated that he had reported this issue to RMBC but had received no response, and therefore would chase it up.

g) Remembrance Day Recognition

Councillor Collingwood stated that he and Councillor Marsh had put up all of the Remembrance day poppies which had been purchased as agreed at the last meeting. A number of residents had commented positively about poppies both in person and on social media. In order to cover the whole of the Parish Councillor Collingwood had purchased an extra 20 poppies on top of the 50 which had been agreed at the previous meeting. Councillor Collingwood stated that following Remembrance Day he had taken down the poppies which were still in situ,

confirming that 64 had been collected. These would be used for subsequent years, and it was agreed that this project had been a success.

h) Christmas Decorations

Councillor Collingwood confirmed that he had purchased the Fairybell feature as agreed at the last meeting and a discussion ensued about its installation in Coronation Gardens. It was agreed that this feature would be installed over the 29 and 30 November 2025 weekend.

6. Governance Matters

a) Website

Cllr Johnson stated that she had looked into the different website packages and there was little difference in the superior packages, so it was agreed to stay on the Bronze package.

Cllr Collingwood stated that he would change the website direct debit into his name as it had not been changed following the resignation of the previous clerk. It was agreed to make the direct debit payment from the Parish Council account for all future payments.

It was agreed that this item would be removed from the next Agenda.

7. Planning Matters

a) Planning enforcement

Cllr Cox stated that he had not received the general update referred to at previous meetings from RMBC.

The Parish Council continues to be concerned that RMBC does not ensure compliance with specific planning conditions for those applications that had been approved, nor do they enforce action against applications that were refused both at the initial stage and post any appeal process.

RMBC would be contacted for a status update.

b) Applications since last meeting

None

c) Decisions

None

8. Finance

a) Current Balances

Current account £24,060.64

Reserve Account £ 5,311.79

b) Cheques to be signed

Cheque to S. Fletcher re Clerk's Salary for Oct £235.28

Cheque to HMRC re. Tax on Clerk's Salary for Oct - £156.80

Cheque to Cllr Collingwood - £573.50 – Re-imbursement for the Fairybell illuminated feature

Cheque to Cllr Collingwood - £250 – 50 poppies
Cheque to Cllr Collingwood - £60 – further 12 poppies
Cheque to Cllr Collingwood - £40 – further 8 poppies
Cheque to St. Peter's Church – rent for use during forthcoming year - £500
Cheque to Spectrum Ltd – payroll generation - £38.85

c) Spend Forecast

A discussion ensued about the spend forecast provided, which was to be updated and circulated.

9. Report by Borough Councillors

None present

10. Correspondence

None

11. Councillor items for discussion only

The clerk had tendered his resignation and would work until the end of November, with a handover to be provided to the Chair. The recruitment process for another clerk would be started using the same advert as previously and will be posted with the YLCA.

12. Date of next meeting

12th January 2026 – 7.00pm