THORPE SALVIN PARISH COUNCIL

Minutes of a meeting of Thorpe Salvin Parish Council on Monday 8th June 2026 held in St. Peters Church, Thorpe Salvin at 7 p.m.

Present: Cllr. A. Colclough – Vice-Chairman in the Chair
Cllr. C. Marsh
Cllr. M. Johnson

Also present: Anne Wilson
Parish Clerk

1/2027 Apologies for absence

RESOLVED to receive apologies for absence for this meeting from:

- Cllr. M. Collingwood – personal reasons.

2/2027 Chairman's Welcome

The Vice-Chairman welcomed Councillors and residents to the meeting and give a fire safety announcement.

3/2027 Declaration of Interests

RESOLVED to note that there were no declarations of interest under consideration on this agenda.

4/2027 Public Question Time

A local resident attended concerned about the work carried out on the verge outside their house following the installation of a new water pipe earlier in the year. The resident stated that the reinstatement of the verge had been very badly carried out. It was suggested that he should contact one of the TIB team as they have been liaising with Yorkshire Water on the issue.

It was also agreed that we would write as a Council to Yorkshire Water expressing concern about the standard of workmanship asking them to dig it out and re-topsoil the verge.

5/2027 Co-option of a Parish Councillor

Members were asked to report back on any applicants for co-option to the Parish Council but if no one has shown interest at as the date of the meeting then the item will be deferred.

A couple of people had been spoken to, and others would be followed up.

6/2027Minutes

Members are asked to confirm the minutes of the Parish Council meeting held on Monday 11th May 2026 and the resolutions contained therein.

Copy attached Appendix A

7/2027 Exclusion of Public and Press

Members were asked to consider if any items on the agenda should be discussed without the public and press present.

RESOLVED to note that there were none.

8/2027 Finance

a) Members were asked to:

- Confirm the payments made in between meetings:

  As at the time of writing the agenda there were no payments having been made in between meetings.

- **RESOLVED** to confirm the following payments be made at the meeting:

  Anne Wilson £240.17

  HMRC £120.00

  Vanessa Voysey Internal Auditor £120

  Marilyn Johnson Brown Bin £39.00

- Note the bank balances

  RESOLVED to note the bank balances:

  Reserve Account: £5339.71 as at 31st May 2026
  General Account: End of May bank statement had not yet arrived.

- HMRC cheque payments

  The Council had received a letter from HMRC stating that they owed HMRC £502.03 but with no explanation as to why there may have been an underpayment. The letter also stated that a daily penalty / interest charge will be applied.

  RESOLVED that the Council would send HMRC a cheque for £502.03 to HMRC to stop the incurring of interest but ask for a further explanation and that the Clerk also look into it in the council paperwork.

- Internal Audit

  Members are asked to note the report of the Internal Auditor and the queries made within.

  RESOLVED that the following items be agreed:

- The Council felt that the council was too small to require dedicated accounting software.
- The Asset Register be looked at and quotes be obtained to have it updated.

- External Audit

RESOLVED to confirm the following:

- 2025/2026 End of Year Accounts
- 2025/2026 AGAR Form
- Governance Statement
- Certificate of Exemption

RESOLVED that the relevant paperwork be signed by the Vice-Chairman and the Clerk.

9/2027 Parish Matters

a) Sorby Field

The play inspection report states 'Low Risk'

The benches and gates on Sorby Field need varnishing and is an item on a list of works for which prices are being obtained

b) Parish Maintenance

Andrew had met with Richard from Rotherham MBC to review a list of maintenance works that need to be actioned. RMBC have not yet provided a quotation.

c) Road Safety

No update available.

d) Litter Pick

Members were asked to receive an update on the arrangements for a parish litter pick. The litter pick would now be taking place on the 28th June 2026.

e) Telephone Box

One price had been received to paint the phone box inside and out but a second was awaited. The exact colour red was yet to be agreed.

Cllr. Johnson was given delegated authority to arrange painting of the phone box.

f) Detailed Scrutiny Review on the use of lighting columns

Members were asked to make any comments after the discussion about the use of lighting columns at the last council meeting. This information was noted.

g) Any other Parish Matter

10/2027 Matters

Members are asked to consider and note the following:

a) Planning Applications

There were no planning applications as at the time of writing the agenda.

b) Planning Decisions

There were no planning decisions as at the time of writing the agenda.

c) Planning Enforcement

The Clerk was asked to yet again follow up the Council email to enforcement about the various matters raised.

The application 2024/0651 was now a planning matter as the barn had conditions set on it and now there were proposals for it being a holiday let. Andrew West was dealing with it.

TSPC had not been informed of any of the outstanding enforcements being actioned.

d) Any other planning matter

11/2027 Report from Borough Councillors

There was no Borough Councillors present at the meeting.

12/2027 Matters raised by Councillors for discussion only

Members were asked to raise any matter relating to the Parish Council or the Parish, noting no decisions can be made:

- **RESOLVED** to remain with Hugo Fox for email addresses as nothing further had been heard from the chosen company.
- As there are no planned meetings in August and December. The budget would be completed in November due to leave of the Parish Clerk.

13/2027 Date of next meeting

RESOLVED to note that the Annual Meeting of Thorpe Salvin Parish Council will be held on Thursday 16th July 2026 at 7 p.m.

Signed …….. Date ……

Chairman