

THORPE SALVIN PARISH COUNCIL

**MINUTES OF THE MEETING OF THE PARISH COUNCIL WHICH WAS BE HELD AT ST. PETER'S CHURCH
ON MONDAY 8th SEPTEMBER 2025 AT 7.00PM.**

PRESENT

Cllr M Collingwood

Cllr A Colclough

Cllr J Cox

Cllr M Johnson

Cllr C Marsh

Parish Clerk – Mr S Fletcher

1. **Welcome to Public** Comments or questions from members of the public (15-30 minutes will be allowed)
No members of the public were present
2. **To receive any apologies for absence**
None
3. **To declare any interests necessary for this meeting and to identify any agenda items from which the press and public should be excluded due to the confidential nature of the business.**
None
4. **To approve the minutes of the meeting held on the 18th August and 14th July 2025.**
Approved by all.
5. **Matters Arising**
 - a) **Sorby Field - Play Area report, grass cutting, Hedge, etc**
Cllr Colclough stated that the Play Area Risk Assessment Report remains at low risk, which was the usual risk rating. Cllr Colclough stated that he was to obtain prices for the items recommended for replacement.

It was confirmed that the Grass cutting at Sorby Field had recently been carried out.

Councillor Colclough stated that the hedge was due a cut, and he would write to Andy Roddick at RMBC to confirm a date.

There was a discussion about the picnic bench and Councillor Marsh stated the price for a replacement bench to match the one replaced last year is approximately £600. It was agreed that a price to install the second picnic bench would be obtained and once known the bench would be ordered.

Councillor Collingwood stated that he had spoken to the chair at Anston Parish Council who employed two handymen, and there was a possibility that they would be able to do some work for Thorpe Salvin PC, and this would be at cost. This matter was due to be discussed by Anston Parish Council at their meeting next week.

Councillor Marsh stated that if this arrangement was put in place, then it would be preferable for the handymen to do the installation work on the picnic bench.

b) Village Maintenance – Sorby verge wooden posts, Coronation Garden, Road Sweep, etc.

Councillor Cox and Councillor Johnson stated that they had been round the Parish to identify a list of items for the upkeep of the parish. These were things such as repainting the phone box, repainting the bench, cutting various hedges, weeding around many of the footpaths and the road edge around the church. Councillor Cox and Councillor Johnson had itemised these issues which had been circulated.

It was agreed that a budget of £2000 be allocated to these works. It was thought that if the handyman for Anston Parish Council could do this work, then they would be able to look at the list and allocate a cost estimate for each item.

A discussion ensued about the Sorby Verge wooden posts. As it appeared that not all may need replacing due to rot, at the moment, it was agreed that those which needed to be replaced now would be replaced, and then any further replacements would be considered at that point. It was agreed that Cllr Colclough would obtain a price from Rotherham MBC for this work to be done, they had previously stated approximately £100 per post when this was for all of the posts to be replaced.

It was agreed that Cllr Colclough would book in a road sweep with RMBC for the last week in September and then one for the week commencing 15th December.

c) Village Sign

A discussion ensued about the Village Sign, which was manufactured and ready for installation. It was agreed that Councillor Cox would invite the suppliers Nicholls out on site to install it, and if there was extra cost due to the nature of the installation then that would have to be met.

d) Road Safety

There was nothing to report on this issue. TSPC was not on the Borough's budgeted list of Parish Council's for work this year. It was agreed that Cllr Colclough would follow this up with RMBC and see how TSPC could be included in future years. It was agreed that Cllr Collingwood would speak to Tim Boam Dixon about this, to try to ensure further support on this issue.

e) Slaypit Lane – Dog Fouling

Although the amount of dog fouling in this area had decreased there were still a small number of residents who still were not clearing up after their dog.

It was agreed that Cllr Johnson would put a notice on Facebook about this issue, encouraging residents to report the issue to RMBC when appropriate.

f) Residents Overhanging Trees

Some tree branches in residents' gardens were overhanging roads. It was agreed that these should be reported to RMBC as an obstruction to the highway where appropriate.

g) Defibrillator

The pads expire next October, therefore Cllr Collingwood has replaced them at the cost £180 inc VAT. Cllr Collingwood had also checked the battery and it had decreased from full to 2/3, so would need to be monitored.

h) Remembrance Day Recognition

There was a discussion around how best to mark Remembrance Day. Cllr Collingwood stated that he had looked at the cost of Tommy soldiers/Wrens which could be placed in the ground, within the village. These cost £325 per pair. Also poppies for the street lights cost £5 each. It was agreed that Cllr Collingwood would count the number of lampposts in order to inform how many of the poppies would be required, and this issue would be considered again at the next meeting.

i) Pump Corner - Shrubs

These need significant cutting back. It was agreed that Cllr Cox would ask a handyman to undertake this work.

6. Governance Matters

a) Website

Cllr Johnson stated that she had reviewed the content and functionality of the website and felt that compared to some other Parish Council websites it could be improved. It was agreed that additional content could be added initially and then consideration be given to whether the package which the Council uses from the web developer should be upgraded. It was agreed that the financial information on the website should be improved to begin with, by publishing the amounts spent by the Council in a tabular format, albeit that information was already published within the minutes of each meeting.

7. Planning Matters

a) Planning enforcement

It was agreed that Cllr Cox would ask for a general update on all relevant enforcement matters from Rotherham MBC Planning dept.

b) Applications since last meeting

None

c) Decisions

None

8. Finance

a) Current Balances

Current account £18903.50

Reserve Account £5302.34

b) Cheques to be signed

Cheque to HMRC re Tax on Clerk Salary for Apr-Aug - £437.17

Cheque to HMRC re. Tax on Clerk Salary for Sept - £78.40

Cheque to Cllr Collingwood – re Defibrillator pads replacement - £180.00

Cheque to Information Commissioner's Office - £52
Cheque to RMBC re Play Area Inspections - £483.24
Cheque to Zurich Insurance - £437.00

c) Spend Forecast

This will be presented at the next meeting by the Clerk

9. Report by Borough Councillors

None present

10. Correspondence

None

11. Councillor items for discussion only

None

12. Date of next meeting

13th October 2025 – 7.00pm